

**LOWE'S WONG JUNIOR SCHOOL**  
**Gainsborough Old Hall**  
**Monday 31<sup>st</sup> March 2025**



January 2025

Dear Parents/Carers of Children in Year 5

As part of the work being undertaken by Year 5 around the Tudors, we are visiting Gainsborough Old Hall. Through costume and role play, pupils will gain an understanding of what life was like for the common people during Tudor times.

Children are to wear their school uniform for this trip.

Please send your child with a packed lunch for the day – school policy applies so please do not include fizzy drinks or sweets. For any child that receives free school meals, a packed lunch will be available for them if required.

We will be leaving school, by coach, at approximately 9.00am. We expect to get back just in time for the end of the school day and will keep parents informed using the school text messaging system if we will be any later.

**Costing:**

To enable this visit to take place, we invite parents to make a voluntary contribution of £11.

**As a school we are subsidising this trip. Please be aware, if insufficient parents make a voluntary contribution towards the visit, we reserve the right to cancel.**

We are a 'contactless' school so online Consent and Payment for this trip are preferred. Please log in to your SchoolMoney account through [www.eduspot.co.uk](http://www.eduspot.co.uk). A link can be found on the school website or via the text sent to you today. If you have any queries regarding funding this visit for your child, please speak directly to Victoria in the School Office.

**Pupil Premium Funding:**

Children who qualify for Pupil Premium can use their funding as payment towards this trip. If this applies to you then this adjustment will show on your Eduspot account once the payment link is available.

**Parent Helpers:**

We would appreciate assistance on this visit from any parents or carers. If you are available to help, please complete the reply slip below and return it to your child's class teacher by Monday 3<sup>rd</sup> February.

Yours sincerely

Mrs Bell, Mrs Hilton, Mr Luetkemeier, Mrs Smith and Mrs Walker  
Year 5 Teaching Team

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**Child's Name:** .....

**Class:** .....

- I am available to assist if required
- I do / do not hold a current DBS certificate

*Please delete where necessary*

**Signed:** .....

*Parent/Carer*

**Date:** .....

## Instructions how to log into SchoolMoney Payment of music lessons, school uniform and school trips / visits.



Lowe's Wong Junior School is a cash-free school. We therefore encourage payment for all trips, visits, music lessons and uniform items from our school shop to be made via your child's account with SchoolMoney. You are also able to give consent for visits using the system.

It is essential we are aware of your correct email and mobile phone number to ensure this is an easy, effective system for our parents/carers to use. May you please advise the school office as soon as possible if your contact information changes.

### Instructions:

1. Go to [www.EduSpot.co.uk](http://www.EduSpot.co.uk)
2. Click on the blue **SIGN IN** box on the top right hand side.
3. Select the last option titled, **SchoolMoney Parent Login** (not the SchoolMoney School Login!)
4. Once you are on the Parental Login page, you will need to enter:
  - Your 'contact number 1' email address
  - Your 'contact number 1' mobile phone number
  - Your child's preferred first name only
  - Please use the password that was included in the text / email from school when advising the payment was available. You may be asked to reset your password at this time for security purposes.

### Payment Instalments:

You are able to pay for school trips and music either in full or in instalments. Once the item is in your basket, you may select the amount due and over-write with the amount you wish to pay for each instalment. You can choose to make a contribution at any time and for any amount. We simply, politely request all balances are cleared by the due date.

### Uniform Shop:

You will see the 'Shop' section on the front page of your SchoolMoney account. Select the item/s you wish to purchase and pay as normal.

Uniform is held in school and should be delivered direct to your child's classroom between 1 and 3 working days.

***If you have any questions or need assistance, please contact Victoria Baxter at the school office on 01636 813432 or via email on [vbaxter@lwj.org.uk](mailto:vbaxter@lwj.org.uk)***