

RESPONSIBLE USE OF THE INTERNET / RULES FOR ONLINE SAFETY

All year groups are, or will be, working to raise awareness and capability in the use of the Internet at school. Our Internet access is supplied by Atom IT and it has a built in filtering system that restricts access to sites containing inappropriate content. All screens with Internet access are in public view and an adult will be present to supervise. No system is perfect, however, and you should be aware that it is not possible to remove entirely the risk of finding unsuitable material on the Internet. We have been asked by the Local Education Authority to inform you of the rules which the children are expected to follow to help with our precautions. I would ask you to look through these rules and discuss them with your child and then return the signed form to us at school.

Thank you for your support.

Miss A Ford
ICT Co-ordinator

THESE RULES ARE FOR YOUR SAFETY. IT IS VITAL THAT YOU UNDERSTAND AND FOLLOW THEM.

1. I **WILL NOT** share any of my passwords and log-in details with anybody.
2. I **WILL NOT** give out any personal information without permission from an adult. This includes:
 - My address
 - Telephone number
 - Parents' work address and telephone number
 - The name and location of my school
3. I will tell an adult immediately if I come across any information that makes me feel uncomfortable.
4. I will never agree to arrange to meet with someone online without first checking with an adult.
5. I will never send a person my picture or anything else without first checking with my parents/carers or my teacher.
6. I will not reply to any message that is unkind, or makes me feel uncomfortable. It is not my fault if I get a message like that. If I do, I will tell an adult immediately so that they can contact the service provider.
7. I will go online only with permission from my teacher. My teacher will tell me:
 - When I can be online
 - The length of time I can be online
 - Areas appropriate for me to visit
8. I will not try to access the Internet at any other time.
9. I will be a good online citizen and not do anything that hurts other people or that is against the law.

This is to be read through with your parents/carers and then signed and returned to School.

- At Lowe's Wong, we expect all pupils to be responsible for their own behaviour on the Internet, just as they are anywhere else in school.
- Pupils using the World Wide Web are expected not to deliberately seek out offensive materials. Should any pupils encounter any such material accidentally they are expected to report it immediately to a teacher.
- Pupils are expected not to use any rude language in their email communications and contact only people they know or those that the teacher has approved.
- Pupils must ask permission before accessing the Internet.
- Computers should be used for schoolwork and homework if permission has been granted.
- No program files may be downloaded to the school computer from the Internet.
- No personal information such as telephone numbers and addresses should be given out and no arrangements to meet someone made unless this is part of an approved school project, monitored by staff and agreed with parents/carers.
- Pupils consistently choosing not to comply with these expectations will be warned, and subsequently, will be denied access to Internet and resources.
- Pupils **WILL NOT** share any passwords/usernames.
- Pupils will behave sensibly and politely at all times when using the facilities.

I have read through this agreement with my child and agree to these safety restrictions.

Name of child

Signed:
Parent/Carer

Date: []/[]/[]